**Documents to Show in the Video**

**Version- 003 – Dated 02-03-2022**

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| **If DSC Applicant is a Proprietor – With GST** | |
| 1 | Applicant Should Show PAN Card. |

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| **If DSC Applicant is a Proprietor – Without GST** | |
| 2 | Applicant Should Show Pan Card, Bank Statement & Business Registration Certificate with Any Govt with Name of the Proprietor |

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| Partnership – With GST | |
| Case | If the Applicant is Partner |
| 3 | Applicant Should Show Pan Card, Partnership Deed, |

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| **Partnership – Without GST** | |
| Case | If the Applicant is Partner |
| 1 | Applicant Should Show Pan Card , Bank Statement & Business Registration Certificate with Any Govt with Name of the Partners & Partnership Deed |

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| **Partnership – With GST** | |
| Case | If the Applicant is Not Partner |
| 1 | Applicant Should Show Pan Card, Partnership Deed & Authorization Letter signed by the Partner. |

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| **Partnership – Without GST** | |
| Case | If the Applicant is Not Partner |
| 1 | Applicant Should Show Pan Card , Bank Statement & Business Registration Certificate with Any Govt with Name of the Partners, Partnership Deed, Authorization letter |

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| Private Limited / Public Limited – With GST | |
| Case | If the Applicant is Director |
| 1 | Applicant Should Show Pan Card & List of Directors |

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| Private Limited / Public Limited | |
| Case | If the Applicant is Director |
| 1 | Applicant Should Show Pan Card , Bank Statement & Certificate of Incorporate or Org Pan Card & List of Directors |

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| Private Limited / Public Limited – With GST | |
| Case | If the Applicant is Not Director |
| 1 | Applicant Should Show Pan Card & Board Resolution signed by the Director or CS & His Pan Card. |

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| Private Limited / Public Limited | |
| Case | If the Applicant is Not Director |
| 1 | Applicant Should Show Pan Card , Bank Statement & Certificate of Incorporate & Board Resolution signed by the Director / CS & His Pan Card |

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| NGO – With GST | |
| Case | If the Applicant is Managing Trustee |
| 1 | Applicant Should Show Pan Card & Trust Dead |

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| NGO – Without GST | |
| Case | If the Applicant is Managing Trustee |
| 1 | Applicant Should Show Pan Card , Bank Statement , Trust Deed. |

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| NGO – With GST | |
| Case | If the Applicant is Not Managing Trustee |
| 1 | Applicant Should Show Pan Card & Trust Deed & Board Resolution by the MT or Other Trusty & His Pan Card |

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| NGO – Without GST | |
| Case | If the Applicant is Not Managing Trustee |
| 1 | Applicant Should Show Pan Card & Trust Deed & Board Resolution by the MT or Other Trusty & His Pan Card & Bank Statement && Business Reg Certificate & COI Certificate of Incorporation |

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| LLP – With GST | |
| Case | If the Applicant is Director |
| 1 | Applicant Should Show Pan Card. |

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| LLP – Without GST | |
| Case | If the Applicant is Director |
| 1 | Applicant Should Show Pan Card,Bank Statement Signed by Bank AND, Business Registration Certificate with any Government Body (Eg: Shops &Establishments) |

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| LLP – With GST | |
| Case | If the Applicant is Not Director |
| 1 | Applicant Should Show Pan Card & List of Directors & Board Resolution signed by the Director & His Pan Card |

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| LLP – Without GST | |
| Case | If the Applicant is Not Director |
| 1 | Applicant Should Show Pan Card & List of Directors & Board Resolution signed by the Director & His Pan Card,Bank Statement Signed by Bank AND, Business Registration Certificate with any Government Body (Eg: Shops &Establishments) |

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| Govt | |
| Case | If The Applicant & Authorized Person are same – HOD / Controller / Administrator |
| 1 | Applicant Should Show Pan Card, Org ID card & Authority Letter |

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| Govt | |
| Case | If The Applicant & Authorized Person are Different |
| 1 | Applicant Should Show Pan Card , Org ID card & Authorization Letter  And Authorization Person Should Display : Authority Letter & His ID card |

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| Bank | |
| Case | If The Applicant & Authorized Person are same – Manager & Above Category |
| 1 | Applicant Should Show Pan Card & Org ID card & Authority Letter. |

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| Banks | |
| Case | If The Applicant & Authorized Person are Different |
| 1 | Applicant Should Show Pan Card, Bank ID card & Authorization Letter  And Authorization Person Should Display : Authority Letter & His ID card |

**Note: In Case of DGFT Certificate He has to Show the IEC Certificate Along with the above Documents.**